

Town of Garfield
TOWN COUNCIL
REGULAR MEETING MINUTES Preliminary Draft
Town Hall – August 10, 2016

CALL TO ORDER: Mayor Ray McCown called the meeting to order at PM.

ROLL CALL: Mayor Ray McCown, Daymon Marple, David Jones, Neal Leon and Dave Ulrick. Staff: Clerk/Treasurer Cody Lord and Public Works Mark Phillips. Absent: Mark Young

GUESTS: Eric and Lisa Hasenoehrl from Keltic Engineering, Sandra Cavallo, Sonja Hall, Willie Gerera, Rebecca Jones

APPROVAL OF MINUTES: Dave Ulrick **MOVED** to approve the minutes of the Regular Council Meeting July 27th, 2016. Daymon Marple seconded the motion and the motion carried unanimously.

POLICE DEPARTMENT REPORT: Officer Joe Handley present for the police department.

Officer Handley said the last 2 weeks have been pretty quiet. The Lawson Trailer Court has taken most of the metal out and will be working on removing the rest of the debris in the coming weeks. There was one domestic call out and several other nuisance issues.

PUBLIC WORKS REPORT: Mark Phillips present for the Public Works Department

Water

- They fixed one leak on Adams Street.
- Put new chlorine pump on well #4 and a new controller was built. The old pump leaked chlorine on the metal so there was some corrosion. The new control box is water tight and resistant to chlorine and mounted lower with basic fittings so it will be easier to work on.
- Mark received an email saying he is eligible to take the test for Water Distribution Operator.

Sewer

- The plant is continuing to run and getting better. The digester is pretty low on solids now so hopefully they will be in a better situation going into fall.

Garbage

- Mark is unable to take the garbage to the landfill the same day he collects so it may sit in the truck for a couple days.
- Had to spend a couple hours on the recycling and catch up on motor oil.

Streets

- Streets have been oiled and that was completed just before harvest set in.
- Did a little patching on California Street and on 10th Street.
- The Bobcat got hauled down to Lewiston haven't heard back from them yet.

Park

- Mark is checking the park restrooms more often so they don't run out of paper. A bunch of peddle bikers were in town last week and used the town services at the park. He has replaced a couple sprinkler heads and there were two more broken ones outside the office, possibly could be some vandalism.
- There was a large hornet's nest that fell out of the tree in the park and they have been exterminated.

Daymon Marple asked about the chlorine pump questioning has it all been rewired and Mark replied yes. Mark said it is a diaphragm pump with fewer components so it should be more reliable now. Daymon also wonders if it will help with the surges of chlorine in the system and Mark believes it will help. Dave Ulrick asked Mark if he was set up to take the water review test. Cody reminds Mark and the council the testing must be completed by the end of August per Dept. of Health's recommendations. Neal Leon asked if Mark was aware of the leak at the Busch pumps and Mayor McCown responded they are aware of it but the worst leak at this time is the one at the hydrant on 8th and main.

OLD BUSINESS:**1. Keltic Engineering TIB Grant**

Lisa Hasenoehrl is here with Keltic Engineering and said the TIB grant application is due mid-August. Gloria Bennett came through and talked with Cody about viable projects in town. TIB takes tax money from gas sales in the State of Washington and gives it to small towns and cities to go back into the road inventory. The TIB Preservation fund has lots of money to preserve roads that are still in pretty good shape. Gloria suggested to Cody to chip seal on 2nd Street starting at Union and going to Douglas and jog over to 1st and then back to the school parking lot. Neal asks is Douglas at the pool and it is determined it is. Eric Hasenoehrl looked at the streets and determined there is cracking happening on the surface. The bottom portion of the road is in worst shape and Gloria feels it is very fundable. The chip seal can be done by the county and they are willing to support the project. There would be no match required.

Dave said the worst section is Spokane to the tracks and Daymon agrees saying they constantly are driving the school buses down that road. Mayor McCown said it is breaking up in chunks and asks is it possible to do half overlay and then chip seal the entire road. Eric said they will pay for 100% of the chip seal but he likes the idea of looking into the underlayment and it could possibly be two separate grant applications. They would just need time to change the paperwork again. He would suggest a motion to authorize the mayor to sign because it will have to be done before the next council meeting. Dave ask is this for this year and Lisa responds this is awarded in November and then funds would be made available in 2017.

Lisa clarified they are going to overlay half the road from Union to the rail road. Neal said to make sure they take the broken sections out before chip sealing. Lisa asked the mayor to sign the current application for chip sealing and then she will see what is needed for the underlayment and do another grant application if it is needed. Dave said the break of the surface is where the new water line went in and Mayor McCown confirmed everything on the left of the line is alligatored. Daymon Marple **MOVED** to approve the TIB grant proposal for Chip seal and authorize the mayor to sign the grant application for the underlayment as well. David Jones seconded the motion and the motion carried unanimously. Cody suggested providing a matching ratio for the second TIB application since they will not have a chance to meet again before it is needing to be submitted. Daymon asked whether they needed a percentage or a Range figure.

Lisa said they also wanted to talk about the city water plan. Lisa and Eric provided a binder with the small city water system plan. It was last updated in 2009 and should be updated every 6 years and make a trip up to meet the Dept of Health, Andy Serantes. Lisa said at this meeting they will tell you what they want for changes in your system, they are looking for water savings and water reduction and they want to provide documentation to the public on how to achieve this. Some ideas in the past have been water restricting shower heads, using rain gauges to tell when to water yards and providing timers so water usage is controlled more closely and also backflow prevention. After this meeting the town and engineers can develop the scope of work they would like to undertake and timeline to have it completed. Daymon said Avista came by awhile back and provided several tools for water and power reduction. Daymon asked do you need the mayor to go with you and Eric said yes the council should have some action to authorize the mayor to go to represent the town at this meeting. David Jones **MOVED** to authorize the mayor to attend the water plan meeting with Keltic Engineering and the Dept. of Health. Neal Leon seconded the motion and the motion carried unanimously.

Daymon points out he read an article talking about the new requirements for property owners to have backflow prevention systems and it is costing owners' money to have them checked and certified each year. Eric said yes the state is now starting to enforce this because water back flowing into the system is causing problems. Mayor McCown said most underground watering systems if installed by a professional should have a backflow preventer installed on them.

2. Joe Merrill Billing Dispute

Mayor McCown explained Joe Merrill called looking for resolution on his water bill. Mayor McCown suggested that the town half the outstanding amount with Joe. The council asked the mayor to remind them of the matter and Mayor McCown said Joe's tenants moved out and Joe asked Brad to terminate the water service. Somewhere along the line someone turned the service back on and Joe again asked Brad to turn off and lock out the meter. Again the water was turned back on at the property and because Joe is never here, he didn't know of the excessive water loss until he received his bill. Brad said he turned it off 3 times. Joe finally called Cody in the office the third time and Cody requested Brad turn it off and lock it out. Daymon Marple **MOVED** to forgive half the water bill and make sure terminated accounts are locked out in the future. Dave Ulrick seconded the motion and the motion carried unanimously.

3. Public Works Superintendent Position

Mayor McCown said Mark, Dave and himself interviewed Jake Prentiss for the PWS position. Dave said they also toured the plant with Jake and he thinks he can run it without much trouble stating that he has worked in Montana, Wyoming and Colorado. Mayor McCown said he is 65 years old and will probably only be here a couple years. They advertised the job at \$55,000 to \$60,000. Mayor McCown said he doesn't think he is going to be able to do a lot of the other projects around town and he currently doesn't have a CDL license but he will probably need to get that. Jake feels the plant will take at least 30 hours a week to operate correctly.

Mayor McCown said it will free up Mark to get in town and get projects done. Mayor McCown said they offered him the job if his license will transfer with no issues. If all the paperwork goes through and he does qualify then he will have the job. Mayor McCown said he is not going to be a great equipment operator and Neal responded at least he can help Mark. Mayor McCown said they probably won't know until they have confirmation from DOE that he is certified for the position. Daymon said he is happy about it as the wages are way less than what the fines could have been. David Jones said he would like to see him stick around at least two years. Neal said it sounds like he may know a lot more information that he can pass along to Mark concerning the plant. Dave said that Mark has done a good job of bringing the plant along.

NEW BUSINESS:

1. Sonja Hall Painting Parking Lines and Loading Zone on California Street

Sonja said she knows someone that is in need of fulfilling community service and has brought the juvenile's parent in for an introduction. It is her thought this teenager could complete some community service by painting the lines downtown. Mayor McCown said they will not accept any community service, they have tried it in the past and it cost four times as much as usual because the individuals spilled all the product so he is not in favor of community service to complete this task.

Sonja said her second item she would like to talk about is an official loading zone to restock her store and give Mitz's cabinets a place to receive supplies and products. Sonja said when Ernestine had a store there she didn't need a forklift to do business, however Mitz's is constantly moving things in and out and the need is there. Sonja said she drew with chalk a forklift in the hopeful loading space to make people aware and said she also needs parking lines in front of her store and they need to be done again in front of the post office.

Mayor McCown said concerning the loading zone, if Mitz's Cabinets wants a loading zone he must come in and ask for it as the property owner. Mayor McCown said he requested one 12 years ago and the council turned him down. Sonja asked what about her use for the loading zone. Mayor McCown said again it is his building and he needs to come in and ask for it. Sonja then asked if TIB had any painting grants to see if they would cover the cost of painting downtown.

2. Painting Handicap Access Sign Outside the Bank

Mayor McCown said the bank has sent in a request to put a handicap accessible parking spot outside their main entrance. Dave said that wouldn't be a bad idea to have a handicap access there but it would depend on how it has to be done. Dave believes they would also have to have a handicap sign on the wall. There is some question as to whose responsibility it is to furnish this so Mayor McCown asked to wait until the next council meeting to talk further about it.

FINANCIAL:

Approval of Checks: Daymon Marple **MOVED** to approve the following bills presented to council for payment. Dave Ulrick seconded the motion and the motion carried unanimously.

Check Register #12385-12386	Payroll: \$2,179.49
Check Register #12387-12391 PLUS EFT Dept. of Retirement	Payroll: \$6,373.37
Check Register # EFT Dept. of Revenue	Claims: \$1,557.50
Check Register #12392-12411	Claims: \$18,458.82
	Total: \$28,569.18

Mayor McCown said before adjourning the meeting this request came in late from Tekoa asking us to support the John Wayne Trail. The legislators are trying to do away with it and turn it over to farmers, however lots of people like to use it as a walking path. Dave said most of the farmers don't really care because it is too much work to maintain it but they also don't really want the community coming through. Neal said that the state currently doesn't have any weed control on this trails. Mayor McCown said he is in favor of adopting the resolution to support Tekoa so they can continue to use it as a walking path and horseback riding trail. Daymon reads the resolution aloud to the council.

Guest Rebecca Jones asks does the John Wayne Trail come through Garfield at all questioning if it would adversely affect the local farmers here. Mayor McCown explained that Garfield still has an active railroad so the trail doesn't come here. David Jones **MOVED** to adopt resolution 2016-07 supporting the continued use of the John Wayne Trail. Dave Ulrick seconded the motion and the motion carried unanimously.

ADJOURNMENT: Daymon Marple **MOVED** to adjourn the meeting at 7:44 PM. David Jones seconded the motion and the motion carried unanimously.

Ray McCown, Mayor

ATTEST: _____
Cody Lord, Clerk/Treasurer